

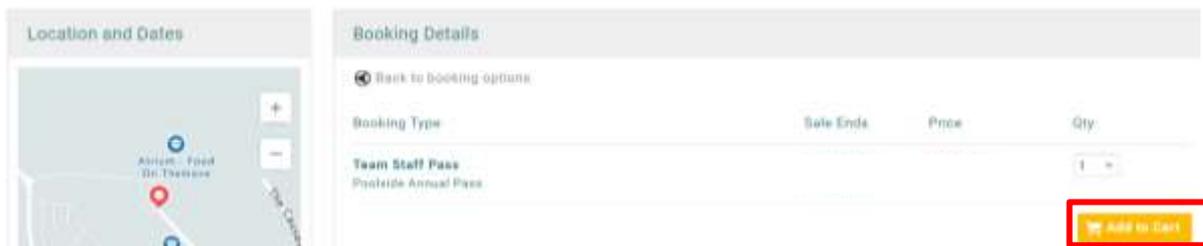
## Go to the Scottish Swimming Login page:- [click here](#)

- In the Member Login section type in your Username and password in the appropriate fields and click 'Log In'
- If you know your username but not your password?
  - Type your username into the field and click 'Forgot Password'. An email (check 'Junk' folder) will be sent to the email address held on your member/user record containing a password reset link. Your username is normally your Email Address or Membership Number
  - Click the link in the email and you will be able to reset your password
- If you don't know your username?
  - You need a username to allow the "forgot password" link to work. If you cannot remember this please contact [info@scottishswimming.com](mailto:info@scottishswimming.com) to confirm your Username.  
**Please do not register again simply because you cannot remember your username as this will create a duplicate record and it won't show you as a member or have a valid PVG**  
Scottish Swimming will let you know your username promptly, allowing you to log in.
  - Note – Scottish Swimming cannot see your password so cannot tell you what your password is, but your password can be reset by Scottish Swimming.



## Selecting your Poolside Pass:-

- Click on Menu
- Events and Courses tile
- Poolside Passes
- Book as an Individual
- Select your pass and 'Add to Cart'



- Complete the details (as below) and select 'Complete Registration' and proceed to the Cart

Event Registration

Please complete the following registration details:

Ticket 1 - Team Staff Pass

**Club Selection**

Select which club you represent for this pass

Type to search... \*

All chaperone and team manager passes must be approved by the club Head Coach. You should only apply for a pass if you have verbal approval from the Head Coach. Following the application for a pass, a notification will be sent requesting approval from the Head Coach. Please tick to confirm you have the Head Coach's approval

\*

Please specify the Head Coach granting permission:

\*

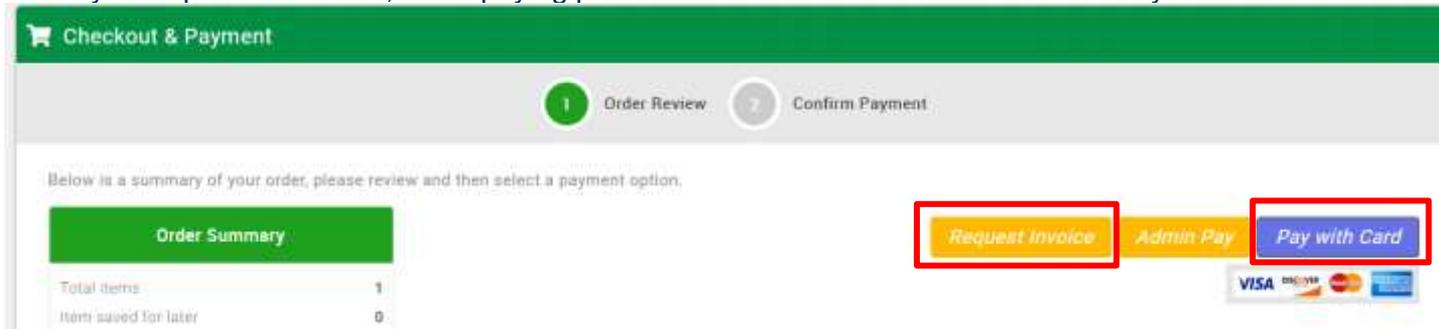
Please tick to confirm you have read the terms and conditions (these are in the meet information pack)

\*

[Back to Event](#) [Complete Registration](#)

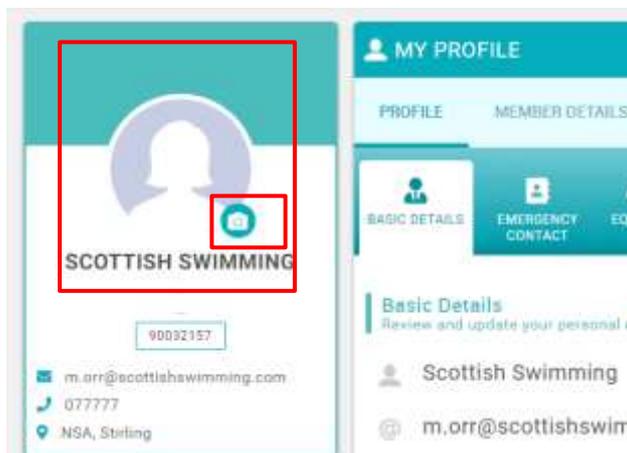
- Select your payment option, either Pay with Card or Request Invoice

- If you request an invoice, when paying please reference the Invoice PR number as your BACS reference



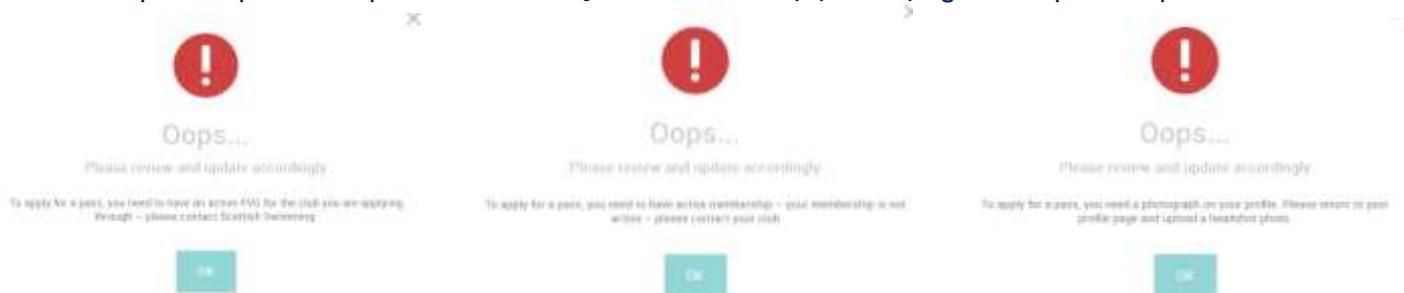
### Uploading your photo – without a photo your pass cannot be issued

- Once you have completed your registration, please double check that you have a photo on the system and that it is one that you are happy being printed on your athlete pass (passport style please rather than beach holiday snaps!)
- Select 'My Profile' and Basic Details.
- On the photo click the Camera and Change.
- Once you have uploaded your photo, select Done



### There are three reasons why your pass would be rejected:-

- If you do not hold a current PVG – please email [nationals@scottishswimming.com](mailto:nationals@scottishswimming.com)
- Not an active member - please contact your Club Membership Secretary
- No photo uploaded - please return to your Membership profile page and upload a photo



Any questions please email [nationals@scottishswimming.com](mailto:nationals@scottishswimming.com).